

**AGENDA**  
**MEETING OF THE BOARD OF DIRECTORS OF**  
**THE TRUCKEE TAHOE WORKFORCE HOUSING AGENCY**

**December 16, 2020, 8:30am**

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, meetings will be held by teleconference only until further notice.

Rather than attending in person, members of the public can submit written public comments via email to [emily@ttjpa.org](mailto:emily@ttjpa.org) prior to 5:00pm on the day before the meeting. If submitting written comments in advance of the meeting, please note the agenda item by number or name. Those comments will then be read at the meeting as part of Public Comment.

You can participate in the meeting through:

Virtual attendance at the following link: <https://us02web.zoom.us/j/82411768102>

Phone call: 669 900 6833, Meeting ID: 82411768102

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability related modifications or accommodations to participate in this meeting, please contact Emily Vitas at 530-582-6593. Requests must be made as early as possible and at least one full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the Board of Directors prior to a regular meeting will be available for public inspection and copying by contacting Emily Vitas at 530-582-6593.

No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting.

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1. CALL TO ORDER
  2. ROLL CALL
  3. PUBLIC COMMENT
  4. CONSENT ITEMS
    - a. Minutes of the October 21, 2020 Board Meeting
    - b. Minutes of the October 26, 2020 Special Meeting
    - c. October 2020 Financials
    - d. November 2020 Financials
  5. REPORTS AND PRESENTATIONS
    - a. Presentation: Agency Financials and Accounting Practices – Jen Ellermeyer, Supporting Strategies
      - i. Review and discussion of new financial process and board approval timeline
    - b. Executive Director Report

- i. TTWHA Housing Programs and Activities
  - 1. Employee Housing Needs Survey
  - 2. Housing Match
  - 3. Securing Affordable Housing for Employees
- ii. Community Engagement
  - 1. Meetings and Gatherings
- iii. Developer Connections and Project Updates
  - 1. Hopkins Village
  - 2. Westface Partners Manufactured Housing
- iv. Regional Housing Partner Update
  - 1. Mountain Housing Council
  - 2. Placer County
  - 3. Town of Truckee

6. ITEMS FOR BOARD DISCUSSION

- a. Review and Discussion of Updated Agency Work Plan and Draft Housing Work Plan
- b. Discussion of Workforce Housing Agency Member Expansion

7. DIRECTOR COMMENTS

8. ADJOURN