

**MINUTES
MEETING OF THE BOARD OF DIRECTORS OF
THE TRUCKEE TAHOE WORKFORCE HOUSING AGENCY**

September 15, 2021, 8:30am

1. CALL TO ORDER: 8:32

Directors Present: Harry Weis, Tahoe Forest Hospital District
Kevin Smith, Truckee Tahoe Airport District
Carmen Ghysels, Tahoe Truckee Unified School District

Absent:

Steven Poncelet, Truckee Donner Public Utility District (arrived at 9:30am)

2. APPROVAL OF AGENDA

No changes made to the agenda.

3. PUBLIC COMMENT

No public comment.

4. CONSENT ITEMS

- a. Minutes of the August 18, 2021 Board Meeting
- b. July 2021 Financials

No public comment.

Motion to approve made by Director Smith. Seconded by Director Ghysels.

Ayes: Director Ghysels, Director Smith, Director Weis

Noes: None

5. REPORTS AND PRESENTATIONS

a. Executive Director Report

Ms Vitas presented updates on agency operations (including the annual agency audit, onboarding of new member agencies, and a proposed Board Retreat in 2021-22), housing programs (long-term rental pilot program, down payment assistance, land mapping, and a master leasing opportunity at Soaring Ranch), regional housing partner efforts, and a proposed housing project in Kings Beach.

6. ITEMS FOR BOARD DISCUSSION

a. Development Opportunity on US Forest Service Land

The board discussed progress and opportunities of a potential workforce housing project in Truckee.

b. Creation of a Down Payment Assistance Program

The board provided direction and feedback on a potential down payment assistance program, to be funded individually by members who choose to participate. Board directed staff to look at other models before proposing a program for board consideration.

7. ITEMS FOR BOARD ACTION

- a. Consider Approval of the TTWHA Training, Education, and Conference Attendance: Guidelines and Reimbursement Policy

No public comment.

Motion to approve made by Director Smith. Seconded by Director Poncelet.

Ayes: Director Ghysels, Director Poncelet, Director Smith, Director Weis

Noes: None

8. DIRECTOR COMMENTS

No Director comments.

9. ADJOURN: 9:44

Motion to adjourn made by Director Ghysels. Seconded by Director Poncelet.

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Harry Weis

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Harry Weis, Board Chair

DocuSigned by:

Carmen Diaz Ghysels

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Carmen Ghysels, Board Secretary