

**MEETING MINUTES
MEETING OF THE BOARD OF DIRECTORS OF
THE TRUCKEE TAHOE WORKFORCE HOUSING AGENCY**

March 17, 2021, 8:30am

1. CALL TO ORDER: 8:31am

Directors Present: Harry Weis, Tahoe Forest Hospital District
Kevin Smith, Truckee Tahoe Airport District
Carmen Ghysels, Tahoe Truckee Unified School District
Steven Poncelet, Truckee Donner Public Utility District

Also Present: Emily Vitas, Executive Director
Ted Owens, Tahoe Forest Hospital District, TTWHA Advisor

2. APPROVAL OF AGENDA

No changes were made to the agenda

3. PUBLIC COMMENT

No public comment

4. CONSENT ITEMS

- a. Minutes of the February 17, 2021 Board Meeting
- b. January 2021 Financials

Motion to approve made by Director Poncelet. Seconded by Director Ghysels.
Ayes: Weis, Smith, Ghysels, Poncelet
Noes: None

5. REPORTS AND PRESENTATIONS

- a. Executive Director Report
Ms. Vitas provided an update on agency and regional housing programs, community connections, and local development projects.

6. ITEMS FOR BOARD ACTION

- a. Receive Member Agency Expansion Presentation by Municipal Resource Group.
Consider Approval of MRG Membership Recommendations
The board received a presentation from Mike Oliver and Craig Whittom of Municipal Resource Group on their work developing the Member Agency Expansion report. The board chose to approve the report, and continue this item at the April 21, 2021 board meeting. At the April meeting, the board will take possible action on acceptance of the report's recommendations and invitation to new member agencies.

Motion to approve made by Director Ghysels. Seconded by Director Smith.
Ayes: Weis, Smith, Ghysels, Poncelet
Noes: None

- b. Receive Workforce Housing Preservation Program Presentation by Placer County Staff.
Consider Action to Explore a Partnership

The board received a presentation from Emily Setzer with Placer County on the Workforce Housing Preservation Program. Board discussion ensued and the board directed staff to work with Placer County to develop an outline for how member agencies can participate in the program.

Motion to direct staff to develop an outline for participation in the Workforce Housing Preservation Program made by Director Poncelet. Seconded by Director Ghysels.
Ayes: Weis, Smith, Ghysels, Poncelet
Noes: None

- c. Consider Approval of Draft 2021-22 Fiscal Year Budget
The board considered the draft agency budget for the 2021-22 Fiscal Year. The board discussed how to effectively gather member agency employee counts in a way that reflects the number of individuals with each agency that can participate in housing opportunities provided through the Workforce Housing Agency. Board directed staff to develop the final calculation and schedule a special meeting in early April to review the budget.

Motion to update the budget using the allocation method proposed by the board and present the updated budget. for approval. at the May board meeting was made by Director Poncelet. Seconded by Director Smith.

- d. Consider Action Regarding Housing Opportunity at 11500 Donner Pass Road
Board discussion ensued. The board chose to take no further action on this item.

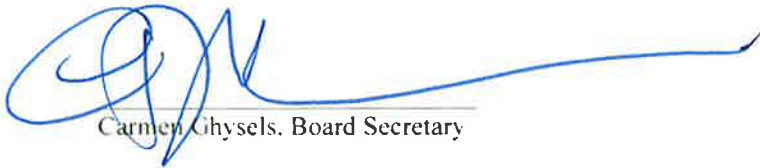
Motion made by Director Poncelet. Seconded by Director Smith.

7. DIRECTOR COMMENTS
None

8. ADJOURN: 10:24am



Harry Weis, Board Chair



Carmen Ghysels, Board Secretary