

**MEETING MINUTES  
MEETING OF THE BOARD OF DIRECTORS OF  
THE TRUCKEE TAHOE WORKFORCE HOUSING AGENCY**

**July 21, 2021, 8:30am**

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**1. CALL TO ORDER: 8:32**

Directors Present: Harry Weis, Tahoe Forest Hospital District  
Kevin Smith, Truckee Tahoe Airport District  
Steven Poncelet, Truckee Donner Public Utility District  
Todd Rivera, Tahoe Truckee Unified School District, *Secondary Rep*

Absent:

Carmen Ghysels, Tahoe Truckee Unified School District

**2. APPROVAL OF AGENDA**

No changes made to the agenda.

**3. PUBLIC COMMENT**

No public comment.

**4. CONSENT ITEMS**

- a. Minutes of the June 16, 2021 Board Meeting
- b. May 2021 Financials  
Smith, Poncelet

No public comment.

Motion to approve made by Director Smith. Seconded by Director Poncelet.  
Ayes: Director Poncelet, Director Rivera, Director Smith, Director Weis  
Noes: None

**5. REPORTS AND PRESENTATIONS**

Executive Director Report

Ms. Vitas provided an update on the agency's proposed new members, the land mapping exercise and master leasing program, community meetings and connections, regional housing partner updates, and conversations with local builders and developers. The board discussed ways member agencies can help secure housing and offset housing costs.

**6. ITEMS FOR BOARD DISCUSSION**

- a. Discuss Forest Service Partnership for Workforce Housing Development  
The board discussed a workforce housing development opportunity at a Forest Service-owned site in Truckee.
- b. Discuss Master Leasing Opportunity at Soaring Ranch Development  
The board discussed a master leasing opportunity for units at Phase II of the Soaring Ranch Development.

**7. ITEMS FOR BOARD ACTION**

- a. Consider Ad-Hoc Committee for Housing Negotiations

Motion was made to appoint Directors Weis and Smith to support staff in housing negotiations on behalf of the board and agency.  
Motion to approve made by Director Poncelet. Seconded by Director Smith.  
Ayes: Director Poncelet, Director Rivera, Director Smith, Director Weis  
Noes: None

8. DIRECTOR COMMENTS

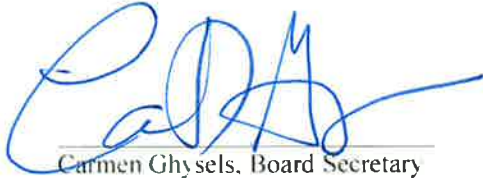
No Director comments.

9. ADJOURN: 10:00am

Motion to approve made by Director Smith. Seconded by Director Poncelet.



Harry Weis, Board Chair



Carmen Ghysels, Board Secretary