

MEETING MINUTES
MEETING OF THE BOARD OF DIRECTORS OF
THE TRUCKEE TAHOE WORKFORCE HOUSING AGENCY
February 17, 2021, 8:30am

1. CALL TO ORDER: 8:32am
Directors Present: Carmen Ghysels, Tahoe Truckee Unified School District
Kevin Smith, Truckee Tahoe Airport District
Steven Poncelet, Truckee Donner Public Utility District
Also Present: Judy Newland, Tahoe Forest Hospital District – Secondary Representative
Emily Vitas, Executive Director
Ted Owens, Tahoe Forest Hospital District
Absent: Harry Weis, Tahoe Forest Hospital District
2. PUBLIC COMMENT
No Public Comment
3. CONSENT ITEMS
 - a. Minutes of the January 20, 2021 Board Meeting
 - b. December 2020 FinancialsMotion to approve made by Director Poncelet. Seconded by Director Ghysels.
Ayes: Smith, Ghysels, Poncelet
Noes: None
4. REPORTS AND PRESENTATIONS
 - a. Executive Director Report
Ms Vitas provided an update on agency housing programs, regional housing programs and partner updates, and local development projects.
 - b. Member Agency Expansion Update Report
Ms Vitas and Member Agency Expansion Ad-hoc Committee member Ted Owens provided an update to the board on the efforts made by Municipal Resource Group on the agency expansion research and report.
5. ITEMS FOR BOARD DISCUSSION
 - a. Discuss Draft Fiscal Year 2021-22 Budget
Board discussion ensued. The board provided recommendations for updates to the draft budget, with a request for a final budget to be presented at the March board meeting. The board further requested that Ms Vitas present an agency update and 2021-22 budget outline to each member agency board prior to TTWHA board approval of the budget.
6. ITEMS FOR BOARD ACTION
 - a. Review and Possible Approval of Land Mapping Exercise Scope and Contract
Motion to approve the proposal submitted by Drew Jack made by Director Ghysels.
Seconded by Director Poncelet.
Ayes: Smith, Ghysels, Poncelet
Noes: None
7. DIRECTOR COMMENTS
None
8. ADJOURN: 9:58



Harry Weis, Board Chair



Carmen Ghysels, Board Secretary