

## MINUTES

### MEETING OF THE BOARD OF DIRECTORS OF THE TRUCKEE TAHOE WORKFORCE HOUSING AGENCY

October 21, 2020, 8:30am

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1. CALL TO ORDER: 8:33

Directors Present: Harry Weis, Tahoe Forest Health System  
Carmen Ghysels, Tahoe Truckee Unified School District  
Kevin Smith, Truckee Tahoe Airport District  
Steven Poncelet, Truckee Donner Public Utility District

Also Present: Emily Vitas, Executive Director

2. PUBLIC COMMENT

No public comment was made.

3. CONSENT ITEMS

- a. Approve Minutes of the September 16, 2020 Meeting
- b. Approve September Financials
- c. Executed Contract between TTWHA and Supporting Strategies for Accounting Support Services  
Motion to approve made by Director Poncelet. Seconded by Director Smith  
Ayes: Smith, Ghysels, Weis, Poncelet  
Noes: None

4. REPORTS AND PRESENTATIONS

- a. Executive Director Report
  - i. TTWHA Housing Programs  
Ms Vitas provided an update on the Employee Housing Needs Assessment activities, the Housing Match Program with Landing Locals, and housing opportunities outreach to member agency employees.
  - ii. Agency Operations  
Ms Vitas notified the board that the Agency website is now live and that the Agency Conflict of Interest Statement review period would commence on October 30.
  - iii. Community Engagement  
Ms Vitas update the board on meetings attended since the previous board meeting.
  - iv. Regional Housing Update  
Ms Vitas provided an update on housing efforts through Mountain Housing Council, Town of Truckee, and Placer County.

5. ITEMS FOR BOARD ACTION

- a. Review and Approval of an Agency Investment Policy  
Motion to approve made by Director Smith. Seconded by Director Ghysels  
Ayes: Smith, Ghysels, Weis, Poncelet  
Noes: None

- b. Review and Approval of Extension of Housing Match Program with Landing Locals  
Motion to approve made by Director Ghysels. Seconded by Director Poncelet  
Ayes: Smith, Ghysels, Weis, Poncelet  
Noes: None

6. DIRECTOR COMMENTS

ADJOURN: 9:17

Motion to adjourn made by Director Smith, Seconded by Director Poncelet

Ayes: Smith, Ghysels, Weis, Poncelet

Noes: None



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Harry Weis, Board Chair



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Carmen Ghysels, Board Secretary